



City of
BRAIDWOOD

2019-2020

PAID _____

INS. _____

BOND _____

141 West Main Street, Braidwood, IL 60408 • PHONE (815) 458-2333 • FAX (815) 458-6074 • www.braidwood.us

Contractor Registration Application

Instructions to applicants: Complete form by filling in all information. Supporting documentation and payment **MUST** accompany the signed application when submitted. Incomplete applications will not be accepted. Submit the original Certificate of Insurance and Surety Bond for each Contractor Registration Form. The Supervising Electrician is to appear personally for each job with photo ID, Supervising Electric License and address of job or the electrician may submit an original Letter of Intent with the Supervising Electrical license attached with the address of the job. The Plumber must submit a notarized Letter of Intent along with their Plumber License for each address they are contracted for per Illinois State Law. Please submit the following:

- Completed application
- \$125.00 annual Registration fee payable to the **City of Braidwood (Fee does NOT apply to Illinois Licensed Plumbers.)**
- Copy of Liability Insurance, \$500,000.00 each occurrence (Original) for General Liability, \$500,000.00 each occurrence (Original) for Workers Compensation and Employers Liability.
- License or surety bond issued to the City of Braidwood in the amount of \$10,000.00 (Original)
- **Roofing Contractors** must include a copy of Illinois State Roofing License
- **Plumbing Contractors** must include a copy of Illinois State Plumbing License
- Copy of Driver's License for all persons with permission to pull permits

Contractor Number:			New:		
Business Name:			Application Date:		
Business Address:			Contact Person:		
City:	State:	Zip:	Phone #:		
Type of Business:			Mobile #:		
No. of Employees			List of Primary Vehicles		

Insurance and Bond Requirements are due annually per our city's fiscal year, May 1 - April 30

Plumber's are only required to provide a copy of their state license and registration (No fee, insurance or bond is required)

Plumber's who are only doing plumbing are the only ones exempt (if they are doing any HVAC, they are not exempt)

Roofer's are required to provide a copy of their state roofing license and surety bond

All contractors, except plumbers, must provide the following:

A \$10,000 "A" rated bond - made out to the city of Braidwood and a certificate of liability insurance in the following amounts:

- 1) Bodily Injury Liability \$500,000
- 2) Property Damage Liability
- 3) Workman's Comp - As required by the industrial commission of Illinois
- 4) Business Auto Bodily Injury Liability
- 5) Business Auto Property Damage Liability

I, _____ declare that I am familiar with all the pertinent City Ordinances, Codes and Regulations including the Building Code applicable to the business that I am engaged in & that I agree to fully comply with the same.

Signature _____ Date _____